

Orange Legal Technologies' Production Services provide clients with the ability to deliver or make available to another party documents and/or electronically stored information (ESI) deemed responsive to a discovery request. Client documents and/or ESI deemed responsive can be provided in a variety of formats to include:

- Native Format
- Near Native Format
- Near Paper Format
- Paper Format

This multiple-format production flexibility ensures clients can meet the requirements of each production request in a timely and cost effective manner.

Our OrangeLT™ Production Services include:

Orange Legal Technologies production services are supported by dedicated project managers that are available to assist with the creation of production sets when pre-production electronic discovery tasks have been completed.

Additionally, some client productions may involve the burning-in of redactions, bates numbering of documents, application of confidentiality designations, and export of the data in TIFF, native, near-native, or any other format per the production specifications - all tasks supported by our production services.

Typical production formats for clients include:

Native Format: Files produced in the format they were created and maintained are known as native production. In a native production, documents are produced in the format of the application in which they were created. Native format is often recommended for files that were not created for printing such as spreadsheets and small databases. For some file types the native format may be the only way to adequately produce the documents.

Near Native Format: Some files, including most e-mail, cannot be reviewed for production and/or produced without some form of conversion. Most e-mail files must be extracted and converted into individual files for document review and production. As a result, the original format is altered and they are no longer in native format. There is no standard format for near-native file productions. Files are typically converted to a structured text format such as .html or xml. These formats do not require special software for viewing.

Near Paper Format: ESI can also be produced in a near paper format. Rendering an image is the process of converting ESI or scanning paper into a non-editable digital file. During this process a "picture" is taken of the file as it exists or would exist in paper format. Based on the print settings in the document, the printer or the computer, data can be altered or missing from the image.

Paper Format: Documents are produced as paper or ESI is printed to paper and the paper is produced.

We Support these OrangeLT™ Production Services with:

- Integrated OneO® Discovery Platform Electronic Discovery Services
- Dedicated Project Management/Customer Support

To learn more visit: OrangeLT.com.

